

**NHTM RETREAT Minutes**  
**June 28, 2019**  
**LaFlamme Homestead, Nashua**  
**Minutes Approved 9/19/19**

**Present:** Rob Lukasiak, Bernadette Kuhn, Dan Pooler, Michelle Morton-Currit, Allison Friend-Gray, Joe Spadano, Terri Magnus, Ann Elise Record, Lesley Fallu, Elisabeth Johnson, Natalie LaFlamme, Raina Ekhardt, Annie Wallace

**Absent:** Stephanie Wheeler, Jess Jacques, Donna Dubey

The meeting was called to order by Rob at 9:00.

**1. Announcements**

Michelle is a semi-finalist for the PAEMST.

Everyone needs to check and update the directory

**2. Dates for 2019-2020 Board meetings:**

Thursday, 9/19/19 (NEA-NH Building- South Spring Street, Concord );

Thursday, 12/5/19 (NEA-NH Building - South Spring Street, Concord);

ZOOM Meeting Wednesday, 1/15/20 (Hosted through Rivier University);

Wednesday, 5/20/20 (Plymouth The Common Man)

Irv Richardson of NEA-NH has asked to have one of us (or more) offer a math workshop at the

October 11, 2019 NEA Conference. Rob will do one, but others are invited, as well.

**3. Secretary Report:**

The May 22, 2019 meeting minutes were reviewed. A motion was made by Dan to accept the minutes; seconded by Terri. The minutes were approved unanimously.

Allison posted the approved minutes to website.

**4. Treasurer's Report:**

We have lost about \$7000 this year. We had a lot of guests at the Spring Dine & Discuss so we took a loss for that. We have a TD Bank safety deposit box that includes 12 \$1000 savings bonds with a value of approximately \$21,662. Rob and Michelle have had to work with TD Bank over a fee that was not paid so the bank opened the safe deposit box without our consent. After researching our account, NHTM has paid in full up until this year. Rob and Michelle are working the situation out with TD Bank.

## 5. **Website and PayPal**

Updates on the website - we are sending things out for the listserve, emails, and workshops. Allison is open to using the website in other ways. If we have a use for the website, let her know. Be sure to check that all of the information on the website is accurate - please check the information that is under your purview.

Updates on Wild Apricot - Wild Apricot has decided to charge a 20% fee to use PayPal, so we are changing to the Wild Apricot Pay. Wild Apricot Pay transfers the money to us daily. Michelle still had to give her SS number due to the Patriot Act. This change will roll out on July 15, 2019. We will save 10% if we pay yearly instead of monthly. The cost is comparable to what we used to pay to use PayPal. One added benefit is that people can donate to us through Wild Apricot.

## 6. **Media and Public Relations Update** - nothing to report

## 7. **Membership Update**

Current totals:

**Free One-Year Membership:** 34 active, 17 renewal overdue

**Honorary Lifetime Members:** 8 active

**Individual 1-year Membership:** 81 active, 105 renewals overdue, 103 lapsed, 3 new

**Individual 2-year Membership:** 31 active, 17 renewals overdue, 8 lapsed

**Retired 1-year Membership:** 3, currently

**School 1 year membership:** 1 (Hillsborough-Deering)

**Student 1-year Membership:** 0

**Total: 280;** currently 165 active, 140 renewals overdue, 112 lapsed, 3 new

- Bernadett has sent a message to the recently overdue or lapsed members.
- Bernadette made an effort to archive double files when one showed an active membership while the same person had a lapsed membership
- An "overdue balance" notice to members that had outstanding invoices for either membership or previous events was sent.
- Pending memberships that were not automatically done when payment was made were approved.

We still need to discuss giving students who attend our dinner meetings a student membership. In looking at past minutes (2014), the board had decided to give undergraduate students and first year teachers a free one-year membership. This

opportunity needs to be advertised and encouraged. We also need to track who takes advantage of this. We need to take another look at our policy for free memberships. [We will discuss this at the September meeting.](#)

## 8. **Fall Dine & Discuss**

Raina met with Sharon McCrone to go over her duties. Raina needs dates to make plans for the Dine and Discuss - typically 65 - 90 people attend. A discussion ensued about whether we should hold one this year since there is a lot going on with the NCTM - Boston Regional conference and the NEA conference that we will have a presence at. The nice aspect of the Dine and Discuss is that it is in the afternoon/evening when people who can't get release time can go.

Annie suggested that we don't hold a Dine and Discuss and instead do something that will build on our regional structure. Perhaps doing a Pot Luck Meeting based around a book or a webinar. We could have different days offered.

Natalie made a motion to forgo the Fall Dine and Discuss this year and to replace it with a coordinated event in each region, seconded by Allison. The motion passed unanimously.

People who are interested in meeting to organize this coordinated event: Rob, Joe, Annie, Natalie, Terri.

## 9. **Prevost Award**

- The award is for a teacher in their first 5 years.
- We need to get the word out ...Allison e-mails the membership; Jess tweets it out and puts it on Facebook; Elisabeth puts it on the Blog; Raina will e-mail department Chairs of the schools; Stephanie Wheeler puts it on the Principal's listserve; Donna Dubey might be able to put it on the state website.
- Nominations open 10/15 and are due 12/15 ... completed nomination packages are due 1/15 ... winner will be notified by 3/1/20 with the winner announced at the Spring Conference. These dates will remain the dates year after year. Winners get a plaque and a \$250 check.

## 10. **Evans Award**

- Distinguished Educator Award (\$500 check and plaque)
- The guidelines for this prestigious are just passed on from person to person. They are not in a central place. Annie suggested a Google Folder in the Drive for the board to use. Lesley suggests that a few people meet to revisit the guidelines and to update them. The guidelines are costly, outdated and no longer appropriate.

- Nominations open 10/15 and are due 12/15 ... completed nomination packages are due 1/15 ... winner will be notified by 3/1/20 with the winner announced at the Spring Conference.

While the awards are presented, we need to have a montage of Dick and Ferd to include in the Power Point. Rob will try to get pictures of Dick and Ferd.

We have no award specific for Elementary award. It was suggested that we look into creating one. [September meeting Agenda Item](#).

Due to costs, should we consider eliminating or reducing the amount of money given? It was suggested to keep it as is this year and try to increase our income with the other ideas from the meeting. (Note: Later in the meeting during the Budget Proposal, this was changed.)

#### 11. **Balomenos Award**

The Balomenos lecturer at ATMNE is **different** than the NHTM Balomenos Award. Richard H. Balomenos was a UNH educator who impacted educators throughout New England. There has been confusion about whether NHTM has a Balomenos Award or not. We do!

#### 12. **Scholarships**

In light of budget it was decided to keep the total amount of the scholarships at \$1000 and consider not giving it for a year if we are short on money. FASFA is required because NEED is one of the criteria.

Terri has suggested that we apply for money from the MET with the intent of fostering our mission, increasing membership and strengthening the regional structure.

#### 13. **State Math Contest**

Michelle is still waiting for one more school to pay for this past year.

#### 14. **Regional Structure Update**

From the conversations earlier in the meeting, Annie has a good idea of where to head for this next year. Annie has contacts for the West and North regions for possible coordinators.

11 people attended the South Central regional meeting at Pinkerton on June 4. Donna Brink presented. Annie recommends that she present at our spring conference.

## 15. **ATMNE Update**

2019 ATOMIC Conference in Connecticut (December 9, 2019) - schedule is set. You can access who is presenting on the ATOMIC website. They have the founder of DESMOS as the keynote speaker. It is unclear whether this is ATMNE or just Connecticut on its own. The ATMNE website does not get updated regularly, so it is unclear. (Later research reveals that it is CT's conference NOT ATMNE's)

2018 RI conference was a great success. ATMNE starts planning two years in advance and we need to do the same when it is our turn. 636 presentees and 125 presenters. They negotiated with the hotel over prices and extras. Joe has made connections with the organizers so that we can do some of the same cost cutting strategies. ESANE (the coordinator of vendors) has not been a good choice for us.

NHTM is responsible for hosting the 2021 conference. It would be good to have someone from the Board to sit on the organizing committee for the 2020 conference.

## 16. **NCTM and NCSM Updates**

- See the NCTM site for information on their Summer Book Study.
- There a lot of grant opportunities. Annie passed around information on them.
- At the NCTM conferences, affiliate booths are available for \$400.
- If students are NCTM members, they get to go to the Boston conference for free. Terri is looking into expanding the Education Club at Rivier to a general Education club that could be affiliated with NCTM. This would allow students to automatically go to conference for free.

NCSM - Kathy Boutin is the Eastern 1 NCSM regional representative. We can nominate someone to Spotlight in their newsletter. The leadership conference is in Denver, CO in July.

UNH Noyce Grant (to develop master STEM teachers) update: UNH did not get the grant two years ago, but was encouraged to resubmit it. They are hoping to get it this second round. If it goes through, Karen Graham has asked for free membership for the master teachers (NSTA is giving it to them) with the expectation that they present their findings to us at a conference or a NHTM regional event or write a Blog post. Michelle made the motion to provide free membership to the UNH Master teachers with the expectation that they offer a presentation for one of our conferences or a regional meeting, seconded by Dan. The motion passed unanimously.

## 17. **DOE Updates** - nothing to report

Annie is the chair of a statewide committee revisiting the K-8 certification, especially for 7th & 8th grade in which you need a Focus Area. The Focus Area is not currently shown on the state license. Schools are not having K-8 teachers teaching in their area of focus. The Focus endorsement needs to be better determined by the state.

## 18. NCTM Affiliate Leadership Conference

Terri and Raina are attending this. In the past, affiliates work on a project during this time. Suggestions were:

- researching grants and sponsorships for NHTM. What are some resources we can use to increase our membership and our income?
- consider how can we build up student affiliates.

Allison wondered about last year's NCTM intention to allow affiliates access to some of NCTM's materials. When she followed up with it last fall, NCTM still hadn't set it up. She asked that Terri or Raina look for updates on it at the conference.

## 19. Mathesis Conversation

We continue with the transition from Newsletter to Blog.

Expected contributors for each issue

- i. President's Message (Rob)
- ii. Elementary Rep (Ann Elise)
- iii. Middle School Rep (Dan)
- iv. Secondary Rep (Lesley)
- v. Post-Secondary (Raina)
- vi. NCTM Rep (Annie)

Possible Early Elementary (prek-3) article in one issue --- guest contributor

Elisabeth is still grappling with the content of the Blog. She receives lots of submissions that she doesn't really think are actual Blog posts. The Blog is meant for conversation and interactivity. We have other ways to advertise conferences and awards.

In 2017 for the Mathesis, 47% opened the email; 27% clicked the Mathesis link. When we changed to a Blog, it was similar percentages.

Elisabeth would like more people on the Board to have access to post. Whoever posts an item is the one that gets the feedback which makes it more interactive. Elisabeth can edit, but the contributor needs to actually post it. Elisabeth will set it up so anyone on the board who wants to post can do so without going through Elisabeth. Elisabeth is happy to help craft a post if we have ideas. We should just send it to her and she can help. We do need to make sure that blog posts adhere to our mission.

Twitter: Elisabeth will connect with Jess about following good people on Twitter. If any of us have people we follow that would be good, we should let Jess know.

## 20. Elementary Rep Update

Ann Elise sent to the Board a Padlet that lists Elementary Resources. Allison will put it on the website.

There are several elementary PD opportunities over the summer:

- Math Running Records facebook page that Ann Elise created just had its 8000th member. On Monday, the facebook group will be having a discussion on the page on Running Records.
- Build Math Minds (Christina Tondevoid - The RecoveringTraditionalist) - there is a fee to join, however, it is open for free from July 29 - August 1. They are sponsoring a virtual conference with big math guru names in July. 39 free high-quality webinars from big name math authors. You need to register. They will all be recorded and available until August 5.

## 21. Middle School Rep Update

Nothing to report.

## 22. Secondary Rep Update

In Manchester this fall, there are 2 PD days. It typically falls on Department Heads to coordinate the PD. It has occurred to Lesley that this is a great opportunity for NHTM to offer workshops, webinars, etc. This may be a great way to build our regional structure. Lesley will be thinking about how this may work for NHTM. Perhaps we should determine whether other school districts have similar departmental PD on election days.

## 23. Post-Secondary Update

Raina has Manchester Community College scheduled for our Spring conference.

Raina reports that MCC offers the following math pathways:

1. Math Associates degree
2. Math Associates with a focus in engineering
3. Math Associates with a focus in Physics

All math degree courses transfer to UNH. Feedback from students that continued on to universities is good.

MCC is starting a charter school for high schoolers called SPARK. It's for non-traditional, hands-on learners.

The board had an informative discussion about Personalized Learning and the use of AI.

## 24. Elections for next year

Positions up for election:

- i. Secretary (2 year term) - Natalie will run again.
- ii. Middle Level Representative (3 year term) - Dan will run again (thanks, Bernadette!!!)
- iii. Secondary Representative (3 year term) - Lesley will run again.
- iv. ATMNE Representative (3 year term) - Joe will run again.

It is hoped that we can have at least two people to run per position. There is no requirement that you are working in the role of the representative in order to fulfill that role.

We need to reconsider the term lengths for some of the board positions before the September meeting. We will be talking about a possible constitutional change at the September meeting.

Rob and Terri will work on a candidate profile design.

## 25. Review and Discuss changes to budget for 2019-2020.

- For scholarships ... A motion was made by Natalie to fund one \$1000 scholarship to a high school student. Michelle seconded this. The motion passed 7 yeas; 5 nays. For now, the college scholarship on hiatus. For now, Allison will hide the College Scholarship page information on the website.
- Give the check made out to the recipient so that they get the full benefit and their financial aid package is not affected - Michelle will check with the accountant about this.
- We need to find a way to increase our account for scholarships. If we are able to raise more money by Christmas for the scholarship account, we will open the College Scholarship back up.
- The NHTM scholarship postage line was eliminated since it comes out in other line items.
- The NHTM registration expense lines for The Balomenos, Prevost and Evans awards was taken out since it isn't really an expense - we offer the registration, but we don't have to pay for it.
- The NCTM Summer Institute no longer exists, so the line was eliminated.
- Do we need to still pay insurance if we are no longer meeting at PSU? It is likely that many of our meeting and conference venues require this. Rob will look into this.
- Election costs and survey monkey lines are no longer needed now that we do everything on Google Forms.
- NHJEM line eliminated since it is no longer an expense
- Why is the Dine and Discuss in a separate section than the conferences? It was decided to put it under the Conference Section.
- Mathesis account would only need \$\$ if the Blog took off, we would want to pay for an updated version that does not have ads. We are allocating \$1 so that we can address this in the future.

- Eliminated Computer Services since we don't use any.
- Eliminated SSL Certificate (secure website) since we are leaving PayPal we can get it for free through Wild Apricot.

## 26. 2020 Spring Conference

Tuesday, March 17, 2020 .... No snow date

Location: MCC with Raina as our point person; will try to reduce the price

Keynote & a workshop for free: Dr. Cornelius (Kees) deGroot from URI; has a connection with ELL, too. (Balomenos lecturer)

*Focus in 2020???*

Conference Committee needs

- Program Chair (Cecile??; Annie will co-chair if Cecile agrees to do it)
- Technology Chair
- Exhibit Chair (not using ESANE)
- NCTM/NCSM materials table
- Treasurer
- Registration Chair
- Signs and Publicity
- On-Site Coordinator
- Student Volunteers

Other ideas: Meet and Greet; Cheese, Crackers and Wine time for networking afterwards; something connected to STEM; student exhibits?; Robotics (Dan LaRochelle? - VEX); panel discussion where people can ask questions; Networking Salon

Call for Proposals will be going out soon. We want something offered for every group (elementary; middle; and HS) at every timeslot. If we have too many presenters, we can ask those that we do not choose to be a poster presenter.

The benefit of being a presenter is free registration for 1 person per workshop. [\(NOTE: After the meeting, Terri suggested that we discuss if poster presenters get a free registration also.\)](#)

Any other ideas should be given to Dan or Rob.

## 27. Review Titles, Duties and Descriptions of Board positions

Please review your duties and descriptions before the September meeting so that we can update it at the Spring meeting

Possible changes to the NHTM Constitution - especially term lengths of secretary and treasurer

## 28. Other Business:

Still seeking Historian - Natalie will check with Connie Upschulte.

Natalie made a motion to adjourn, seconded by Annie . The motion passed unanimously.

The meeting was adjourned at 4:36.

Respectfully submitted,  
Natalie LaFlamme